



Nexus-Onarga
FAMILY HEALING



Intern Packet

Offering internships for Bachelor's, Master's, and PhD level college students



About Nexus-Onarga Family Healing

Nexus-Onarga Family Healing has offered a continuum of mental health services for boys ages 10 to 20 since 1990. Based in Onarga, Illinois, we support boys referred from counties throughout Illinois and the region through residential treatment programs, a group home, transitional living program, and therapeutic foster family homes. Grand Prairie School, our privatized, year-round, therapeutic day school is also on campus. The majority of our youth have experienced extensive trauma in their lives and suffer from a variety of mental health issues, as well as emotional and behavioral issues.

Nexus-Onarga offers a structured, homelike environment where youth can safely address their emotional and behavioral issues, including unhealthy sexual behaviors. Each program provides cognitive behavioral therapy to help youth overcome mental health issues, improve social skills, and develop an improved sense of responsibility and caring for the needs and rights of others.

Programming incorporates: individual, group, and family therapy; life and social skill training; mental health education; and creative therapeutic activities that build emotional and sensory vocabulary. Progress is tracked both during and after treatment, and includes aftercare support and services, as needed.

Boys who come to Nexus-Onarga for emotional and behavioral issues have struggled with a range of issues including mental health issues, emotional problems, family relationship issues, anxiety and depression, self-harm behaviors, learning disabilities, attention deficit disorder (ADD), impulsivity, chemical dependency, patterns of aggression or aggressive behavior, and other issues. Some youth struggle with social skills, which may or not be related to autism spectrum disorder. Additionally, we specialize in treating the long-term effects of trauma.

Learn more about us at www.NexusFamilyHealing.org



Nexus-Onarga Family Healing Internship Guidelines

Overview

Internships provide real world experience for Bachelors, Masters or PhD level college students. An internship is different than employment. An internship must include a specific learning objective. Internships are designed for the student to gain knowledge, skills and further understanding of a particular industry and prepare them for the workplace. It will often involve “experiential learning.” The internship experience is for the benefit of the intern.

Internships are unpaid and for class credit.

Nexus-Onarga’s internship program is designed to develop, foster and identify talent within the social/human services field while supporting interns in meeting their academic (undergraduate and graduate level) requirements through practical hands-on experience. The primary focus of the internship is on-the-job training and taking what is learned in the classroom and applying it to the real world.

Duration

Internships are relatively short-term in nature, or will typically range from one quarter to one year in duration.

The duration of the internship will be established in advance of the internship. An intern is not necessarily entitled to a job at the conclusion of the internship. All recruitment and selection practices at the conclusion of the internship will be in accordance with Nexus standards.

Guidelines and Expectations

All affiliation and/or contract agreements between Nexus-Onarga and the academic institution must be approved by Nexus-Onarga site leadership. In conjunction with the designated affiliation agreement, Nexus-Onarga will strive to meet the established requirements of the college/university for the student. The academic institution will assume responsibility, in coordination with agency staff, for the assignment of each student. There will be coordinated planning between Nexus-Onarga and the academic institution to enhance the student’s experience.

In advance of the internship, and along with the Academic Institution’s criteria for an internship, the following will be defined:

1. Learning objectives
2. Level of involvement in daily responsibilities and/or participation in any short or long term projects*
3. Supervision requirements and expectations
4. Nexus-Onarga’s policy and procedure expectations (e.g. safety, harassment free environment, resident confidentiality, etc.)
5. Orientation/Onboarding process
6. Evaluation of the internship by the internship supervisor

*Nexus-Onarga will not be dependent upon the work of the intern. Rather, the site supervisor will provide “job shadowing” or observational opportunities that allow the intern to learn certain skills or functions while under supervision.

Interns are expected to conduct themselves in an ethical and professional manner in keeping with the academic institution’s code of ethics. In addition, during their placement, students will be subject to Nexus-Onarga’s rules, regulations and performance expectations.



Policies and Procedures

Interns will adhere to all policies and procedures of Nexus-Onarga. Nexus-Onarga will retain full responsibility for the care of youth and will maintain administrative and professional supervision of interns insofar as to how their presence affects Nexus-Onarga operations and/or the direct and indirect care of youth. Interns will adhere to all applicable standards of confidentiality regarding all client material and information.

Interview and Selection

Nexus-Onarga's Human Resources Department will accept expressions of interest that meet or comply with the internship guidelines to be considered as an intern. (Since an internship is not synonymous with employment, an intern candidate will not complete an Employment Profile.) All expressions of interest must be in accordance with site standards in order to be considered. Nexus-Onarga's Human Resources Department will manage and coordinate the screening and interviewing process in conjunction with program leadership while ensuring compliance with all legal interviewing practices.

Internships will not be used by the company as a trial period for individuals seeking employment.

Training

Interns will be encouraged to complete the training program established for all team members. Nexus-Onarga recognizes that due to the length of time for some internship opportunities, this may not always be feasible; however, Nexus-Onarga encourages all students to take part in any on-site training opportunities that will enhance their skill-sets and experience.

Supervision

In conjunction with the established affiliation agreement, Nexus-Onarga will strive to meet all supervision requirements during the course of the student's internship. Nexus-Onarga will retain the right to terminate any student who is found in violation of company standards, policies or practices, or who does not meet the agreed-upon requirements entered into by Nexus-Onarga and the academic institution. An intern will not displace regular employees nor will an intern serve as a substitute for staffing/coverage requirements.

- Nexus Employees (full-time and part-time) who are completing their internship requirements (on-site or off-site) must ensure that all internship duties are completed outside of their designated working hours. All functions performed within the "intern" scope will follow the established expectations of the affiliation agreement and will not be paid.

Final interpretation of these guidelines resides with Nexus-Onarga site leadership and corporate Human Resources.

Internship Application

INTERN INFORMATION		
Last Name:	First:	Date of application:
Street Address:		Apt/Unit:
City:	State:	Zip:
Phone:	Cell Phone:	
Email address:		
Are you at least 21 years of age? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Why are you interested in an internship with Onarga Academy and specifically the youth we serve?		
What specific experience would you like to gain through this internship?		

FIELD INTERNSHIP REQUEST	
Name of School/University:	
Degree Pursuing Internship in:	
Total # of Hours Needed for Internship:	Minimum # of Hours required/week:
Anticipated Dates of Internship: Start: _____ End: _____	
Learning Objectives/Internship Requirements:	
Are you at least 21 years of age? Yes No	
Required level of involvement in daily responsibilities and/or participation in any short- or long-term projects:	
Expectations/Requirements of internship supervisor (i.e. specific licensure, experience):	

INTERNSHIP TIMELINE REQUEST

Please check semesters of need: Academic Year _____

Fall Spring Summer Other, please explain: _____

Internship hours may be flexible according to learning objective needs. We are a 24/7 facility. Please fill in your general availability below:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

AREAS OF INTEREST

Please indicate which area interests you:

Clinical HR IT Communications & Development
 Training Other, explain: _____

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge. If this application leads to an internship assignment, I understand that false or misleading information in my application may result in my release.

Printed Name:

Date:

Signature:

Thank you for your interest in Nexus-Onarga!

Submit your completed application and your resume to Nexus-Onarga Human Resources:

By mail:

Nexus-Onarga
Attn: Human Resources
110 N. Locust Street
Onarga, IL 60955

By Email

humanresources@nexusonarga.org

By FAX:

Attn: Human Resources
(815)268-7413